

Facility Rental Agreement

Repsol Community Centre

Agreement between the

The Repsol Community Centre  
and

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The Lessee agrees to rent the Repsol Community Centre for:

Date: \_\_\_\_\_

Type of Function: \_\_\_\_\_

Area Required:

- Hall
- Arena
- Curling Club
- Caesars Palace
- Kitchen
- P.A. System

Number of Days: _____
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Facility Rates:

Hall

Main Hall Rental - \$500.00 (includes kitchen, bar, PA System) + \$500.00 Damage Deposit

Main Hall - Next Day \$200.00

Main Hall - Half Day Rental \$250.00 (Half Day is max 4 hours, does not include kitchen or bar)

Kitchen - Half Day Rental \$150.00

Curling Rink

Curling Rink - \$100.00

Ice Caretaker - \$100.00

Caesars Palace - \$50.00

Arena

Arena Rental - \$90.00/hr

Terms:

1. The rental fee should be paid prior to the event unless otherwise agreed upon by both the Lessee and the Lessor. Payments can be dropped off at the Village of Chauvin office if necessary. Cheques should be made payable to the applicable facility.
2. The Lessee is responsible for meeting with the facility caretaker for a walk through and picking up keys prior to the first booking date. Return of the keys shall be made the first working day following the completion of the contract. If necessary, keys can be returned to the Village of Chauvin office.
3. A damage deposit of \$500.00 (five hundred dollars) must be paid prior to the event. This deposit shall be made by a separate cheque and will be refunded/held upon:
  - a.) the facility has passed a facility inspection at the completion of the contract
  - b.) all keys are returned
4. The Lessee must ensure all the doors are locked and all lights shut off when leaving the facility.
5. The facilities rented and all grounds must be left in the same condition in which they were found. For example, but not limited to:
  - all decorations, posters, papers, recyclables, garbage and other debris must be removed from the premises;
  - the bar and kitchen must be left clean ie., countertops and stove tops wiped clean, all dishes clean and put away where designated, floors clean from debris and washed;
  - all garbage must be taken out to the dumpster located outside of the facility
  - tables and chairs to be washed off and dried. Please do not stack these items until thoroughly dried. Stack chairs to a maximum of seven to a pile.;
  - any extra clean-up will be charged at the rate of \$25.00 per hour and deducted from the damage deposit.
6. The Lessee agrees to take the premises and the rented facilities as found and assume all risk of loss and/or personal injury. This facility recommends that additional insurance be purchased by lessee. Please see [www.fpb.ca](http://www.fpb.ca) (Foster Park Brokers Inc.) or [www.palcanada.com](http://www.palcanada.com) (PAL event insurance) for options to purchase additional event insurance.
7. This agreement may be canceled and the Lessee required to vacate the premises immediately, together with any patrons, guests, or invitees, if, in the discretion of the representatives of the Lessor, the conduct of the Lessee or any patrons, guests or invitees is detrimental to the standards of the community or is likely to cause damage to the facility in question.
8. The Lessee is only allowed in the building during the time and date of the rental. If the lessee needs to be in the building before the date and time of the rental for setup purposes, the lessee must notify the facility caretaker at the time of booking the rental.

I/We the Lessee, have read and agree to the above terms of the agreement.

Signed on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Lessee

\_\_\_\_\_  
Lessor's Representative

See Attached Addendum "A"

Addendum "A"

- No candles with open flame are allowed unless the flame is enclosed in a glass container with the flame below the top of the glass rim. This will be monitored. If not adhered to (fifty percent) 50% of your deposit will be retained.
- The P.A. System is available for use. The Lessee is responsible for any damage that may occur to the microphones or the P.A. System or any of its electronic components.
- Decorations may be used to decorate the hall, however, they are allowed only on the wooden boards surrounding the perimeter walls in the halls. Tacks, pins and tapes are allowed on these boards but not on tables, floor or ceiling. All decorations must be removed at the end of the event.

